



Dear Parents & Caregivers,

Keeping you informed as to what is happening in our school is really important to us. One of our most important forms of communicating with you is through our fortnightly school newsletter and electronic broadcasts.

By emailing our newsletters, it enables us to include images of events happening at school and also special broadcasts that are important to all of us. This not only saves paper and our environment, it also ensures that newsletters and other vital information reaches parents and caregivers. Our emailed newsletters are printable so you may wish to print a copy for your family at home.

If you do not have an email address there will be paper copies available from the office. You may collect one yourself or your child may collect one for you. If you are already receiving our newsletter via email, no further action is required.

If you would like your newsletter emailed to you each fortnight, please fill in your child's details and your email address at the bottom of this letter and return to the office.

Thank you.

Fortnightly Newsletter - Please complete this section and return to the Office

Family Name _____ Parent/s names: _____

Name and class of student/s:
_____ in class _____ in class _____

_____ in class _____ in class _____

Yes, I would like my newsletter emailed to me:

Email address for (Home) _____

and/or (Work) _____

OFFICE USE ONLY

PLEASE ADD TO WEB BASED PROGRAMS FOR LEARNING

NOT TO BE ADDED TO WEB BASED PROGRAMS FOR LEARNING